

## **Connecting to Parent Connect Using Your Email Address**

Note: You must provide your son/daughter's school with your email before you can access Parent Connect for the first time.

### **Steps to Access and use Parent Connect using an email address *for the first time*:**

1. Click on the “**Log-In to Parent Connect Using Your Student's Parent Guardian Email Address**” link on the left;
2. Click on the “**Forgot Password**”;
3. Type in your email address;
4. Click the “**Email me my current password**” button.
5. Go to your email account and find out what your password is from the email we send you;
6. Once you receive your password return to the “**Log-In to Parent Connect Using Your Student's Parent Guardian Email Address**” link;
7. Type in your Email Address;
8. Click on “**Get Students**”;
9. Choose the student you want to see information on;
10. Enter your password;
11. You should now be in Parent Connect.

To log-in to Parent Connect after this, simply click on “**Log-In to Parent Connect Using Your Student's Parent Guardian Email Address**”.